

Dear Artist,

Thank you for your interest in the CONtraflow VIII Art Show and Auction. CONtraflow is a three-day, fan-run, general science fiction convention with a literary focus held annually in the New Orleans metro area. It is dedicated to the genres of science fiction, fantasy, comics, gaming, and anime/manga.

The CONtraflow Art Show will feature both three-dimensional and two-dimensional art in a variety of media within the themes of science fiction, fantasy, comics, gaming, or anime/manga. The show will consist of art work for viewing or purchase throughout the weekend and an auction on Sunday afternoon. We will also provide space for a "Print Shop" to allow for sales of unframed or duplicates of hanging art work. We also offer artist alley tables for artists attending CONtraflow VIII. If you are interested in purchasing an artist alley table, please contact us as soon as possible.

You will find the rules for the Show / Auction / Print Shop attached to this email as well as a registration form, bidding sheets, and control sheets. Please fill out these sheets as completely as possible so that we may keep track of your work and sales. We must receive confirmation of your participation by November 1, 2018 in order to reserve your spot. Art work, registration form, and payment must be received by November 12, 2018. You may also deliver your work to the convention site in person on Friday, November 16, 2018 between 9:00am and 11:00am provided that you have already registered for the show. Space is limited and is available on a first come, first served basis.

Please contact me if you have any questions.

Thank you,

## **CONtraflow VIII**

### **Art Show/Auction/Print Shop Submission Guidelines**

CONtraflow is a Science/Science Fiction/Fantasy oriented convention, so please keep this in mind when sending your work. If you think it fits our theme, send it in! We welcome both 2D and 3D art.

There is a \$0.50 per piece hanging fee for art entered in the art show. A name card may be placed with your work free of charge. Be prepared to share panels/tables with other artists. All art should be prepared for display.

There will be a print shop for prints and reproductions submitted by artists. There is no hanging fee for print shop items, only for art displayed in the art show. Print shop items are sold through direct sale, not through bid.

Currently, there is no limit to art entered in the art show. Hanging space will be available on a first-come, first-serve basis. Walk-in artists are accepted and encouraged but please reserve your space in advance. Table space for three-dimensional pieces is available on request.

One copy of a limited edition print may be hung in the art show. Further copies may be displayed in the print shop. This must be clearly described on the art show and print shop control sheets. An original may also be hung in the art show marked "Not for Sale" and prints included in the print shop.

CONtraflow receives a 12% commission on all art sold through the art show, auction, and print shop. Checks will be mailed to the artists (or their agents if so requested) within three weeks of the convention end date.

Mail-in art should be sent to:

CONtraflow Art Show  
c/o Julie Schiavo  
868 Germain Street  
New Orleans, LA 70124

All packages must be clearly marked as artwork for the CONtraflow Art Show. Mail-in art must be shipped in sturdy, reusable shipping containers. Art not sold at the convention may be picked up on Sunday of the convention for attending artists/guests. Mail-in art will be sent back within three weeks after CONtraflow. (If possible, United Parcel Service (UPS) will be used to return art - it is automatically insured for \$100 and the package is traceable.) If payment for hanging fees, postage, and any shipping insurance the artist may request is not provided by the artist and is not covered by sales, CONtraflow will retain the art and contact the artist to make arrangements.

Permission to use copyrighted characters, when required, is the responsibility of the artist, not of CONtraflow. We will cooperate with legitimate efforts to enforce copyrights.

CONtraflow staff will provide security while the art show is open. The room will be locked when the show is closed. If you have questions not answered by the information above, please contact us.

Thank you for reading the Artist Guidelines. We hope you have a good convention and sell everything you submit!

I have read and agree with the guidelines above: \_\_\_\_\_

CONtraflow Art Show Control Sheet

Artist Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Website: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_ Email: \_\_\_\_\_

May we give out your address/email/website to \_\_\_ Other art shows \_\_\_ Anyone who asks \_\_\_ **Do not release my info**

Make check payable to: \_\_\_\_\_

In	Title	Min. Bid	Quick Sale	CONtraflow Art Show Staff Use Only		
				# Bids	Sold for:	Out
1						
2						
3						
4						
5						
6						
7						
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25						

Hanging fees: \$ \_\_\_\_\_ Pre-paid return shipping: \$ \_\_\_\_\_ Insure return shipping for \$ \_\_\_\_\_

**I have read and accept the CONtraflow Art Show guidelines:**

\_\_\_\_\_

**CONtraflow  
Art Show Bid Sheet**

Artist	_____	Bidder Badge Number	Bid Amount
Title	_____		
Item # (from Control Sheet):	_____		
Minimum Bid	\$ _____		
Quick Sale	\$ _____	Buyer	Amount

**CONtraflow  
Art Show Bid Sheet**

Artist	_____	Bidder Badge Number	Bid Amount
Title	_____		
Item # (from Control Sheet):	_____		
Minimum Bid	\$ _____		
Quick Sale	\$ _____	Buyer	Amount

**CONtraflow  
Art Show Bid Sheet**

Artist	_____	Bidder Badge Number	Bid Amount
Title	_____		
Item # (from Control Sheet):	_____		
Minimum Bid	\$ _____		
Quick Sale	\$ _____	Buyer	Amount

## CONtraflow Art Show Bid Sheet

Artist \_\_\_\_\_

Title \_\_\_\_\_

Item # (from Control Sheet):

Minimum Bid | \$ \_\_\_\_\_

Quick Sale | \$ \_\_\_\_\_

Bidder Badge Number	Bid Amount
Buyer	Amount Paid

## CONtraflow Art Show Bid Sheet

Artist \_\_\_\_\_

Title \_\_\_\_\_

Item # (from Control Sheet):

Minimum Bid | \$ \_\_\_\_\_

Quick Sale | \$ \_\_\_\_\_

Bidder Badge Number	Bid Amount
Buyer	Amount Paid

## CONtraflow Art Show Bid Sheet

Artist \_\_\_\_\_

Title \_\_\_\_\_

Item # (from Control Sheet):

Minimum Bid | \$ \_\_\_\_\_

Quick Sale | \$ \_\_\_\_\_

Bidder Badge Number	Bid Amount
Buyer	Amount Paid

## CONtraflow Art Show Bid Sheet

Artist \_\_\_\_\_

Title \_\_\_\_\_

Item # (from Control Sheet):

Minimum Bid | \$ \_\_\_\_\_

Quick Sale | \$ \_\_\_\_\_

Bidder Badge Number	Bid Amount
Buyer	Amount Paid

CONtraflow Print Shop Control Sheet

Artist Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Website: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_ Email: \_\_\_\_\_

May we give out your address/email/website to \_\_\_ Other art shows \_\_\_ Anyone who asks \_\_\_ **Do not release my info**

Make check payable to: \_\_\_\_\_

In		Title	# Copies Entered	Price Each	CONtraflow Art Show Staff Use Only		
					# Sold	# Sold x Price Each	Out
	1						
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Pre-paid return shipping: \$ \_\_\_\_\_ Insure return shipping for \$ \_\_\_\_\_

**I have read and accept the CONtraflow Art Show guidelines:**

\_\_\_\_\_